

3/18/2020 Update

Engineering Division

Re: Changes in operations in response to COVID-19

Effective immediately, consistent with <u>recommended protocols</u>, the Engineering Division will be closed to the public with the following changes to operations:

- Our office will continue to be available by phone (860.647.3152) and email
 (pwinfo@manchesterct.gov) during regular work hours (Monday-Friday 8:00am-4:30pm). We will do our best to respond in a timely manner.
- Access to the Engineering Division office will be on a case by case basis by appointment only.
- Please email new Right of Way or Water/Sewer permits to pwinfo@manchesterct.gov. Blank forms are available at http://engineering1.townofmanchester.org/index.cfm/documents/
- Inspections shall be scheduled by calling the Chief Inspector at 860.647.5211. Inspections will only be made where social distancing guidelines can be maintained.
- Requests for available mapping or Town control points must be made online at pwinfo@manchesterct.gov or by calling 860.647.3152.

